



College Panhellenic Peer Accountability Appeal Checklist

Instructions

Before submitting an appeal to the NPC Panhellenic Accountability Committee, please ensure the following materials are included with your appeal. **This is a minimum requirement in order for NPC to process your appeal and failure to do so will result in delays of your appeal being processed by the committee.** Additional materials may be submitted, but only in addition to the following items, not in replacement of.

- ☐ Completed College Panhellenic Appeal Notice Form (*if the appeal is submitted by the chapter in question, please ensure the College Panhellenic is notified BEFORE sharing with NPC*).
 - ☐ Rationale & documentation for why the appeal is being submitted.
- ☐ Relevant Peer Accountability forms associated with the infraction including:
 - ☐ College Panhellenic Formal Accountability Resolution Meeting Summary Report
 - ☐ College Panhellenic Formal Accountability Resolution Meeting Minutes
 - ☐ College Panhellenic Alleged Infraction Report
 - If available, it is helpful to share a screenshot or copy of the email showing that all relevant parties were notified properly (FSA, NPC area advisor, chapter in question).*
 - ☐ College Panhellenic Alleged Infraction Resolution Meeting Notice
 - ☐ *If there was an informal meeting BEFORE the Formal Accountability Resolution Meeting, please also include the College Panhellenic Informal Meeting Summary Report as well.*
- ☐ Relevant College Panhellenic Governing Documents
 - ☐ Bylaws or constitution
 - ☐ Recruitment rules
 - ☐ Any other governing documents cited in the infraction report or appeal.
- ☐ Any documentation or evidence shared as a part of the reasoning for the infraction.
 - Examples of this can be: photos, screenshots, emails, messages, etc.*