



Re-establishment Agreement Annual Discussion Guide

A discussion should occur annually when a College Panhellenic or institution has a re-establishment agreement with an NPC member organization. During this discussion, a mutual decision should be made to either 1) continue the agreement as written, 2) enact the agreement, 3) amend the agreement or 4) terminate the agreement. Typically, the primary panhellenic advisor represents the College Panhellenic during these meetings; however, in some cases, the College Panhellenic president or other Panhellenic representative may represent the College Panhellenic at the annual discussion instead.

This guide is a starting point for the primary panhellenic advisor or another College Panhellenic representative who will participate in the annual discussion to come to the conversation prepared and with adequate information. The primary panhellenic advisor or College Panhellenic representative should collect all applicable information listed below before the annual discussion takes place to ensure a productive conversation.

Panhellenic Recruitment Statistics From the Past Three Years

- Primary recruitment registration numbers (if applicable)
- Open house pool numbers (if applicable)
- The number of potential new members matched during primary recruitment (if applicable)
- Quota (if applicable)
- Chapter sizes after primary recruitment
- Total each term
- General information about continuous open bidding and its success after primary recruitment and in the non-primary term

Campus Dynamics

- Enrollment statistics/trends from the last three years
- Any available enrollment predictions
- Female to male ratio of undergraduate students
- General campus attitude toward fraternities and sororities
- Major campus events and trends



Panhellenic Dynamics

- How is the Panhellenic supporting any chapters not at total?
- How are the chapters at total supporting other chapters that are not at total?
- What steps are the chapters not at total taking to recruit more members?
- How is the Panhellenic community supportive of one another? Or is there a competitive atmosphere?
- How do you perceive the current organizations supporting a new chapter?
- What are the major events the Panhellenic community participates in?

Housing (If Applicable)

- If there are sorority houses, are all houses at capacity?
- If the organization still owns a property
 - How does the property compare to other current sorority housing?
 - Are there any specific needs to improve the property before a chapter could use this property?
- If the organization no longer owns a property
 - What housing space is available?



When it is one year out from the anticipated return date stated in the agreement, you should also discuss the following depending on the situation.

If there is a mutual agreement to **return** as stated in the agreement:

- Discuss the timing for the College Panhellenic’s affirmation motion and vote (if the agreement is with the College Panhellenic).
- Determine if the organization would like to visit campus during the next primary recruitment to observe.
- Ask what the organization expects from the institution and College Panhellenic to make this re-establishment successful.

If there is a mutual agreement to **amend** the agreement for a later date:

- Discuss what timing is more optimal for the member organization to return.
- Amend the agreement through an addendum to include the new date.
 - Share this addendum at the next College Panhellenic meeting
 - Share this addendum with the NPC Panhellenic Extension Committee chair
- Continue meeting annually to discuss the agreement with the updated timing.

If there is a mutual agreement to **terminate** the agreement:

- Share the decision at the next College Panhellenic meeting and document it in the minutes.
- Share the decision with the NPC Panhellenic Extension Committee chair.