

College Panhellenic Formal Accountability Resolution Meeting Summary Report

This form serves as Page 1 of the College Panhellenic Formal Accountability Resolution Meeting Summary Report. One representative of the peer accountability board takes the minutes on the College Panhellenic Formal Accountability Resolution Meeting Minutes form and attaches the minutes to this document.

College/university: _____

Chapter in question: _____

Was an informal accountability resolution meeting held? Yes No

Date and location of meeting: _____

Start time: _____ End time: _____ Name of recorder: _____

Number of additional pages of minutes: _____

Names and titles of all representatives present:

Alleged infraction(s) *Please list the specific rule, Unanimous Agreement, etc. and a brief description:*

What infractions is the chapter in question found responsible for violating?

Summary of educational outcome(s)

Connect the infraction to the educational outcome using a root cause analysis.

College Panhellenic Appeal Notice Form given to chapter president/designee (if applicable)

The signatures verify the minutes have been read by those present.

Chapter in question designee printed name and title: _____

Chapter in question designee signature: _____ Date: _____

Peer accountability officer printed name: _____

Peer accountability officer signature: _____ Date: _____

DELIVERY RECORD *(Completed by the peer accountability officer or fraternity/sorority advisor)*

The College Panhellenic maintains the form and minutes. The chapter in question receives copies of this form and minutes. Send copies of this form to the other parties listed below, do not include the minutes, as a part of the documentation. Provide copies of this report to the fraternity/sorority advisor and the NPC College Panhellenic area advisor.

Delivered to the president of the chapter in question Date:

Copy to the chief panhellenic officer of chapter in question Date:

Copy to the fraternity/sorority advisor Date:

Copy to the NPC area advisor Date: