# **Re-establishment Discussion Process**

## Between a College Panhellenic (or Host Institution) and NPC Member Organization

### When a Chapter is Closed by the NPC Member Organization

The NPC member organization and the College Panhellenic (or host institution) shall participate in an annual discussion about the status of the re-establishment agreement.

### The Annual Discussion

- Is scheduled in advance according to the written re-establishment agreement for the approximate date and time and whether the discussion will be held in person, virtually or by telephone.
- Is the responsibility of the NPC member organization to initiate and confirm with the College Panhellenic (or host institution).
- The fraternity/sorority advisor (and/or Panhellenic leadership) often represents the College Panhellenic or the host institution.
- Typical topics may include:
  - Current status of information in the re-establishment agreement as it pertains to the anticipated return to campus
  - Current relationships (positive or negative) between established NPC chapters and/or the host institution
  - Current Panhellenic challenges
  - $\circ$   $\;$  Trends of Panhellenic growth and membership numbers
  - Trends of Panhellenic scholarship/GPAs
  - Current Panhellenic programming that supports Panhellenic ideals
  - Anticipated acceptance by the campus and Panhellenic of the NPC member organization's return to campus
- Discussion should result in a mutual determination and understanding of one of these outcomes:
  - Renew the re-establishment agreement (continue under the existing terms and timeline)
  - o Edit the agreement (alter the terms and timeline)
  - Terminate the agreement (end the agreement)
  - Implement the agreement (begin the process of the member organization's return to campus according to the re-establishment agreement's terms and timeline)
- Documentation of the annual discussion should be reported in the next minutes of the College Panhellenic. A copy of the minutes are sent to the NPC Panhellenic Extension Committee chair and the NPC College Panhellenic area advisor.
- When the annual discussion results in a decision to implement the re-establishment agreement:
  - $\circ$   $\,$  The NPC member organization provides an update to the College Panhellenic about their re
    - establishment implementation plan at least one academic term prior to the return date
  - The update may be in person or virtual



 The NPC member organization should contact the NPC Panhellenic Extension Committee chair in writing about the implementation and anticipated date to return to campus.

#### When a Chapter is Closed by the Host Institution

Regular contact should be established between the host institution and the NPC member organization to discuss the status of the re-establishment agreement. The process, topics of discussion and outcomes are similar.

When the annual discussion results in a decision to implement the re-establishment agreement:

- The NPC member organization should contact the NPC Panhellenic Extension Committee chair in writing about the implementation and anticipated date to return to campus.
- Documentation of the annual discussion outcome should be shared with the College Panhellenic at the next meeting and noted in the minutes which are distributed to the Panhellenic community. A copy of the minutes are sent to the NPC Panhellenic Extension Committee chair and the NPC area advisor.
- The NPC member organization provides an update to the College Panhellenic about their re-establishment implementation plan at least one academic term before the return date.
- The update may be in person or virtual.