Re-establishment Process and Checklist for Host Institutions

This checklist is a companion to additional resources found on the NPC Extension webpage, including:

- Re-establishment Overview, Benefits and Best Practices
- Re-establishment Process Infographic
- Sample Resolution for Re-establishment
- Re-establishment Discussion Process
- Re-establishment Process and Checklist for College Panhellenics and NPC Member Organizations

Policies, procedures and best practices are also found in the NPC Manual of Information.

Checklist for Host Institution

☐ Develop a written re-establishment agreement, including:

    ☐ Terms and sanctions required by the host institution

    ☐ Timeline for chapter return to campus

☐ Send the agreement to the NPC member organization for approval and signature.

☐ Share the signed agreement with the College Panhellenic Council.

☐ NPC recommends the following annually:

    ☐ Discuss the agreement and other pertinent campus updates with the NPC member organization.

    ☐ Determine the current status of the agreement.

    ☐ Communicate the status with the College Panhellenic.

☐ When the outcome of the annual discussion is to implement the re-establishment:

    ☐ A vote of the College Panhellenic should be taken to affirm the decision. *(Re-establishment (1992, 2017, 2020) – POLICY)*

    ☐ The College Panhellenic and/or the fraternity/sorority advisor should Inform the NPC Panhellenic Extension Committee chair and NPC College Panhellenic area advisor of the outcome of the vote and provide minutes.

    ☐ At least one academic term prior to the proposed re-establishment date, the NPC member organization should update the College Panhellenic on the re-establishment implementation plan.

☐ The NPC Panhellenic Extension Committee chair is available for consultation (extensionchairman@npcwomen.org).

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