

# Sample Extension Presentation and Campus Visit Feedback Forms

As part of the College Panhellenic extension process, the Panhellenic Extension Committee is responsible for making a recommendation to the College Panhellenic Council regarding which organization to invite to establish a new chapter. Feedback forms are an efficient way to obtain information from all stakeholders who met with the organization's representatives during their visit. Two sample feedback forms are included below: 1) for attendees of the community presentation and 2) for administrators. The forms can be adapted to a Google form, Survey Monkey or other electronic media.

## **Sample Community Presentation Feedback Form**

#### Name

### Your Chapter Affiliation (if applicable)

#### **Presenting Organization**

Your insights will play a key role in assessing the potential fit of each organization within our community. Please complete this form by [submission deadline] and return it to [submission details].

# **Evaluation of the Organization**

- 1. What unique qualities, programs, or values stood out to you during their presentation?
- 2. Were there any aspects of the presentation or organization's approach that raised concerns for you? If so, please elaborate.
- 3. What resources or support will they need from the Panhellenic community to be successful?

#### **Overall Recommendation**

### Do you support inviting this organization to join our community?

- Yes
- No
- Maybe

#### Briefly share the reasoning for your answer:

#### **Additional Comments**

Please share any additional insights or feedback that may be helpful in the decision-making process.





# **Sample Administration Feedback Form**

#### Name

### **Presenting Organization**

- 1. What strengths does this organization provide its members? To the overall sorority community?
- 2. What support systems, resources, or initiatives does this organization offer that align well with our community's needs?
- 3. Are there any limitations in their organization's responses that may impact their success in our community?
- 4. Were they able to answer your questions about academics, membership accountability and risk management effectively?
- 5. Do you have any concerns from your conversation about these or any other issues?

#### **Overall Recommendation**

Do you support inviting this organization to join our community?

- Yes
- No
- Maybe

### Briefly share the reasoning for your answer:

#### **Additional Comments**

Please share any additional insights or feedback that may be helpful in the decision-making process.

